

# Off Campus Housing Application

Deadline: Fall-July 1/ Spring-Dec. 1

## Please Print

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

ID# \_\_\_\_\_

SNU has established that single students under 22 years of age are to live in residence at the University in one of its residential living areas. The following are exceptions to the residential requirements. However, any student under the age of 22 must receive approval from the Housing Steering Committee.

Please check the box below that best explains your reason for requesting off campus housing. If you do not fit any of the situations listed, please explain in detail your reason for this request (see space provided).

- Student living at home with parents in the Oklahoma City area within a 15 mile radius of campus.
- Student turning 22 by spring graduation of given academic year.
- Enrolled in less than 9 hours at SNU.
- International student under the age of 22 who has lived in SNU resident halls for 1 year, and are not able to go home during any University breaks, thus needing to establish a permanent residence.
- Married
- Other

These guidelines are not inclusive of all stipulations for living off campus. Each request will be reviewed on an individual basis. No change in residence should be made until confirmation of the approval is received. Permission to live off campus is granted for a full academic year. Terms and conditions for cancelling a housing contract will be held in effect regardless of the decision on an off campus application.

Violation of the off campus housing policy will result in an immediate requirement to move back on campus and may require the student to pay housing cost for all semesters in violation.

Application Semester \_\_\_\_\_

Age \_\_\_\_\_ Birth date \_\_\_\_\_

Classification \_\_\_\_\_

Hours completed \_\_\_\_\_ Hours enrolled \_\_\_\_\_

1. Explain in detail your reasons for desiring off campus housing & attach evidence supporting reason (i.e. water bill, gas bill, etc.)

2. How much rent and utilities will you be paying monthly? \_\_\_\_\_

3. My proposed off campus address, city, and zip.

\_\_\_\_\_  
\_\_\_\_\_

4. My proposed landlord and phone # to reach them.

\_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_

5. My proposed roommate(s)

\_\_\_\_\_

## STUDENT AGREEMENT

Should my request for off campus housing be approved by the Housing Steering Committee or its designee, I certify that I understand and will abide by the following:

1. I understand Southern Nazarene University, including any of its faculty, staff, or administrative officers, are not responsible for any indebtedness I may incur as a result of my living in an off campus residence (e.g. deposits, telephone installation, damage, rent, utilities, etc.).
2. I understand Southern Nazarene University is not obligated to assist me in locating off campus housing. However, my choice of housing is subject to the approval/disapproval of the Housing Steering Committee.
3. I will not sign a contract or lease agreement with the landlord until my request for off campus housing is acted upon by the Housing Steering Committee.
4. I will submit any subsequent request for off campus housing prior to the end of the year in which I am enrolled as long as I am a student at Southern Nazarene University.
5. I will not make a change in residence without first obtaining approval of the Housing Steering Committee.
6. I will not allow my off campus residence to be a place where smoking, drinking alcohol, or use of any mood altering chemical, occurs either by myself or my guests.
7. I will abide by the rules of the University regarding conduct of students whether my physical presence is on or off campus in accordance with the guidelines established in the Student Handbook.
8. I will conduct myself off campus in a manner expected of me as a student of Southern Nazarene University.

Violation of the off campus housing policy will result in an immediate requirement to move back on campus and the student will be required to pay housing costs for all semesters in violation.

Student Signature \_\_\_\_\_ ID # \_\_\_\_\_

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ ID # \_\_\_\_\_

Date \_\_\_\_\_