



**SNU Policy: Campus Animal Policy**

**Policy ID: General Information A-14**

**Policy Reviewed by: Director of Human Resources and Director of Risk Management**

**Approval Authority: Chief Financial Officer & Vice President for Business and Finance**

**Approval Date: September 25, 2019**

**Next Review Date: May of 2027**

Southern Nazarene University (SNU), realizing both its responsibility to provide safe and clean premises for students, faculty, staff, and guests as well as the affection and connection that community members within and outside of its organization can have with animals or pets they may care for, has established this policy and its guidelines for the presence of animals at any SNU location.

**General Policy Guidelines**

In locations where Southern Nazarene University owns and/or controls the grounds and facilities, animals are permitted to be present outside of buildings, on University grounds, with the exception of any athletic competition or practice fields, for short periods of time as they are passing through or in the area for various other reasons. Recreational walking or transporting an animal through University owned property will not be restricted on public access sidewalks, streets, green spaces, etc. Animals are not permitted inside any University buildings or any other indoor spaces owned and/or controlled by SNU, with the following exceptions.

1. **Service Animals** – A service animal is defined as a dog or miniature horse trained to do work or perform tasks for an individual with a disability. Such animals, as defined here and being consistent with SNU's Office of Disability Services guidance for students as well as the Americans with Disabilities Act, are permitted in SNU facilities. Please also note that service animals are not pets, and other than the person for whom the service animal works, SNU community members should not touch or interact with a service animal.
2. **SNU's Equine Programming** – Animals specific to this programming are permitted in facilities designated to be used for these purposes/curricula.
3. **Special events** – In the case of special events, approval must be requested at least 10 business days in advance of the event. Approval may be requested through SNU's Department of Public Safety or Office of Risk Management as an initial point of contact, but approval will be granted or denied from the Office of

Student Life or the Office of Human Resources as appropriate to the event or situation.

4. **Instructional Use of Animals** – Faculty who desire to utilize animals for instructional purposes as they relate to course materials should seek the expressed permission of the Institutional Research Board or its designated committee at least 10 business days in advance of an individual instance or the start of a course where such use will occur at various points throughout the curriculum. Frequency should be minimal, and care should be given in relation to those colleagues and students who may have fears or allergies relative to the animal.

The individual responsible for the animal will comply with any and all applicable local, state, or federal regulations or statutes concerning the ownership and care of such animal; including but not limited to restraining/leashing, noise, clean-up of waste, etc. as a minimum level of guidance. Other guidelines within this or other University policies may possibly exceed such municipality laws, and in cases where University guidelines do exceed such statutes, compliance with the University standards is required.

### **SNU Specific Requirements**

The individual responsible for the animal will ensure that the animal is vaccinated in accordance with state and local laws, rules, and regulations. All vaccinations must be current and proof of vaccination reasonably accessible to the University if requested.

The individual responsible for the animal will attend to, monitor, and control the animal at all times while on SNU premises.

The animal will be safely confined in an appropriate transport device or vehicle or will be restrained by leash, harness, tether, lead, etc. at all times when on SNU premises.

An animal will never be left unattended or tied to any object while on SNU premises.

The individual responsible for the animal will clean up and dispose of waste from the animal immediately or as soon as reasonably possible.

The University will hold the individual responsible for the animal liable for any harm it may cause to another individual or animal on University premises and all damage deemed to have been caused by the animal to any University grounds or property. Consequently, the University will pursue and support the pursuit of restitution from the individual responsible for the animal accordingly.

### **Service and Assistance Animals**

Faculty and Staff may contact the Office of Human Resources on campus to discuss the [D-10 Americans with Disabilities Act Policy](#) for any additional questions regarding service animals and accommodations.

Students may contact the Office of Disability Services for more detailed information regarding the University's Service and Assistance Animal Policy.

### **Questions, Concerns, and Responsibilities**

Southern Nazarene University's Department of Public Safety may serve as the first point of contact for general policy questions or concerns. SNU DPS may direct questions and concerns needing more significant attention or clarification to SNU's Disability Services Group, Director of Human Resources, or Office of Student Development as appropriate. Each member of the Southern Nazarene University community is individually responsible for being familiar with University policies and guidelines. SNU's Human Resources Department, Office of Disability Services, Office of Student Development, and University Cabinet/Leadership are all possible points of enforcement and direction of this policy as well.