

SNU Policy: Employment of Family Members
SNU Policy ID: Employment Practices B-04
Policy Reviewed by: Director of Human Resources
Approval Authority: Vice President for Business and Finance
Approval Date: August 23, 2018
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POLICY:

Immediate family or household may not be employed in positions where they will be subject to close supervisory authority of other family members or where a family member, in the ordinary course of business, makes decisions or plays a significant role in making decisions concerning pay, work assignments, duties and responsibilities.

Immediate family is defined as husband, wife, son, daughter, mother, father, brother, sister, grandparents, grandchildren, step-children, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, and sister-in-law.

This policy applies to full-time, part-time, temporary and student employees. Any exceptions to this rule must be approved by the President's Administrative Cabinet and be subject to annual review.